



Superior Court of California
County of Mendocino

CINDEE F. MAYFIELD
Presiding Judge

RICHARD J. HENDERSON
Assistant Presiding Judge

CARYN A. DOWNING
Interim Court Executive Officer

MENDOCINO COUNTY SUPERIOR COURT JUDGES APPOINT CARYN A. DOWNING AS COURT EXECUTIVE OFFICER

The Judges of the Superior Court of California, County of Mendocino, have selected Caryn A. Downing to serve as the Court Executive Officer (CEO), effective July 11, 2011. Ms. Downing, the Court's Assistant Court Executive Officer since 2007, has served as interim CEO since August 2010.

"I would like to thank the Bench for affording me this opportunity," Downing said. "I look forward to working with the Judges, Commissioner and staff to continue our efforts during these challenging times to provide quality equal justice to all."

Ms. Downing came to Ukiah from the Alameda County Superior Court in February of 2007 with 20 years of court experience. She has a robust background in court operations, personnel administration, fiscal and budgeting, facilities and technology. Ms. Downing has participated in Administrative Office of the Court steering committees, and was instrumental in the development of the California Case Management System. She created a Self Help Center for the Fremont branch of the Alameda Superior Court.

During her tenure as Assistant CEO, the Court has rolled out innovative programs and reengineered court operations. Presiding Judge Cindee Mayfield lauded Ms. Downing's work ethic: "Caryn Downing has helped our court transition to a much more efficient and effective organization. Despite budget shortfalls, mandated furloughs, and an 18% decrease in court staff, we are proud that the Mendocino County Superior Court continues to provide prompt, excellent service to the community".

Caryn Downing is a member of the Project Advisory Group for the new Ukiah courthouse and the Traffic Infraction Amnesty Working Group. She attended Ohlone College where she studied administration of justice and is planning on attending Empire College, School of Law in the Spring of 2012.